

I. CALL TO ORDER at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Leon Holmes Sr, and Neal Janvrin; Town Administrator Heidi Carlson; and Police Chief Jon Twiss. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

This meeting is live broadcast on FCTV channel 22 and will be rebroadcast during the following week.

The Town's Ballfields and Playground at 563 Main Street will be closed on Friday June 12, 2105 for Ellis School Field Day (or Monday June 15, 2015 in case of rain).

Bulky Day will be held on Saturday May 30, 2015 from 8:00 am to 12 noon at the Highway Site, 113 Danville Road.

III. LIAISON REPORTS

05/26/2015 Zoning Board of Adjustment – Janvrin indicated the Board heard a request for rehearing they acted upon in April. Janvrin stated that the Board found no new evidence presented and that the Board had not made a mistake in its original ruling, thus denying the request for rehearing. Draft minutes of the meeting were in the mail folder for review.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 14 May 2015 and 21 May 2015. Janvrin moved to approve the minutes of 14 May 2015 as printed. Motion was seconded by Holmes Sr and voted unanimously in favor. Holmes Sr then moved to approve the minutes of 21 May 2015 as printed. Janvrin seconded and the vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

At 6:35 pm Chief Twiss met with the Board to give an overview 36 applicants in two segments, some part-time and some full, with a total of 24 showed up for testing. Written testing has to score 70 to take the physical agility test. The week following the exams, the Chief conducted oral board interviews, and they are now down to a list of two part-time and three full-time candidates.

One candidate is certified, who is employed full-time elsewhere in Rockingham County, and applying to work here part-time. Twiss said he has begun the background check on candidates 1 and 2. The first candidate on the list will have to go to the academy in August (full-time academy runs 15 August to 13 November) and then would come back to Fremont for additional FTO training. Filling the full-time vacancy was a priority, and at best this person will be able to work on their own in the first quarter of 2016.

Twiss further said that he would like to work on the part-time candidate (#3 on the list), who has 10 years experience and is already full-time certified, to get that person up and running after the FTO period. This would get another officer on the street sooner as FTO is the only training required. Twiss said that background checks have started and discussed with the Board filling both part-time vacancies now to reduce burden on the schedule. These are previously filled positions that just have not been filled (attrition). There was discussion about full-time versus part-time employment and the costs. Holmes Sr questioned the cost of two part-time officers versus one additional full-time. The added cost is approximately \$25,000 to \$35,000 with the cost of benefits including NH Retirement.

Janvrin moved to support the Chief's request to hire one full-time and two part-time officers. Holmes Sr seconded and the vote was unanimously approved 3-0.

Carlson brought to the Chief's attention that there is some concern about speed on Riverside Drive. The State law does not allow for local ordinance speeds to set limits any lower than 25 miles per hour, which is what many Town roads are already set at. Chief Twiss said that they will increase enforcement and have officers paying extra attention to the area. There is concern about safety of children in the area now that summer is here.

Chief Twiss left the meeting at 6:50 pm, thanking the Board for their time and support.

6:45 pm Public Input – See below.

7:00 pm Department Heads

Fire Chief Richard Butler and Deputy Chief Joe Nichols came in to the Board's meeting at approximately 7:10 pm.

Selectmen reviewed the updated fire truck contract, which had an added \$875 for allowing the town a total of 30 days (14 additional days) for the second payment on the truck. Selectmen discussed this and read an email from Byron Brooks that acknowledged that everyone has worked hard for a long time on this and they are willing to continue to negotiate.

Tim King came in to the meeting at 7:25 pm.

The Board agreed to have Cordes make a call to Mr Brooks from the meeting and discuss this with him. He initially left a message and then reached him on his cell phone. After their conversation, Cordes reported back to the meeting that Brooks said to go ahead and do the math changes for the removal of the \$875 for a full savings to the Town of \$15,112 for the prepayment in full. Some changes needed to be made to the document with the calculation of the pre-pay discount. Selectmen said they would make those changes and vote the final number tonight. The Town will need to get the first deposit check (\$175,000 from Capital Reserve Funds) out to KME upon receipt of the performance bond.

Chief Butler and Deputy Nichols left the meeting at 7:35 pm, thanking the Board for their time, and Selectmen thanked them and the Truck Committee for many hard years of work on this project.

Selectmen then heard Tim King, who came in to follow up on an earlier meeting regarding his Eagle Scout Project. He explained that he and his team worked to revamp and refurbish the "park" on Riverside Drive. He explained that he cleaned out the cumulative junk from the culvert, cleaned up the beach, rebuilt the cement wall, cut brush and grass, removed thorns, and hung a new sign. He explained that he needed a signature to acknowledge completion of the project.

Janvrin moved to acknowledge the completion of the Eagle Scout Project and have the Chairman sign on behalf of the Board. Holmes Sr seconded and the vote was unanimously approved 3-0. King was asked to get a copy of his final report to Carlson for the Town's records and he indicated he would do so. Selectmen thanked him for all his hard work on this community project.

King thanked the Board and left the meeting at 7:38 pm.

VI. OLD BUSINESS

Approved 06/04/2015

1. Library interior painting – On Wednesday May 27th Trustees met and discussed fixing the drywall and window frames and painting smaller areas in lieu of painting the whole inside. The contractor has been contacted to put together a contract, and will be asked to revise his estimate based on the reduction in scope of work. There is money received from insurance to complete all the work in the initial estimate, so as much as possible will be done within the contract amount of \$5,200 for painting and an estimated \$200 additional for the carpentry work. Trustees and the Librarian were on board for the work to be done.

2. Selectmen reviewed the June Newsletter. Some additional updates and corrections were made to articles, and information will be added to the cable article regarding the public access. With a basic cable package, Fremont residents can get the public access channel. The cost is estimated to be \$10 to \$11 per month for basic service. Anyone interested should contact Comcast to get pricing and details.

3. Memorial Day recap – There was discussion about the beautiful day on Sunday and the Board signed thank you letters to the participants and all our many helpers. Selectmen signed thank you letters to Guest Speaker Tom McGall, the Dunlap Highland Band, Grand Marshal Jack Downing, Al Beckford for providing the sound system, VFW Post 4479 in Raymond, Fremont Police, Fremont Fire Rescue, The Grace Notes, Dawn Dimanna, the Fremont Garden Club, Ray Perreault and all of the Fremont Youth Athletic Teams, Nick and Eileen Ferro, Amanda Arsenault, Erica Smith, Paige Perreault, Ashley Buchanan, Megan Mission, Steve Shea, Bruce White, Bobby Crane, Nicole Cloutier, Wayne Campbell, Jamie Thomson and all the Fremont Scouts, Betty Rand, Mary Anderson, Leon Holmes Jr, Jess Downing Bob Henderson, John Millett, Jackson Rowell, Mary Jo Holmes, and Jared Butler.

4. HVAC RFP – The first draft was circulated for Board members to review, and further comments will be sent to John Karpinski for completion and drawings. A final review and draft will be prepared for next week.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$28,935.17 dated 29 May 2015. Motion was made by Holmes Sr to approve the manifest of \$28,935.17. Janvrin seconded and the vote was unanimously approved 3-0.

2. Carlson advised that in accordance with the posted RFP, the bids received for reroofing and painting the Historic Museum were opened on Wednesday this week. The totals from each vendor for both projects include:

Dzioba Construction	\$13,982.00
KTM Properties LLC	\$7,520.00
Target NE Historical Restoration	\$11,760.00

Building Inspector Bob Meade has also reviewed them and indicated that the KTM proposals contain some additional value added items including a 50 year shingle, six feet of ice and water shield, and some adds in the paint proposal as well. Janvrin moved to accept the proposal of KTM Properties LLC in the total amount of \$7,520.00 for the painting and reroofing of the Fremont Historic Building located at 282 Main Street. Holmes Sr seconded and the vote was unanimously approved 3-0.

The Town Historian will be copied on this contract as well, and enlisted to help in the color choice for paint and roof shingles.

3. Selectmen reviewed the folder of incoming correspondence. The Building Inspector's report included some recommendations on insulation at the Town Hall around the heating system. Items were reviewed and noted. The resignation of Stephanie Sim-Valliere was noted from the Fremont Food Pantry. An article will be included in the Newsletter to solicit additional Pantry volunteers. Receipt of a letter from the Bed Rock Community Homeowners Association (the Governor's Forest Project homeowners association) to owner Martin Ferwerda is noted.

4. The Board decided to cancel their meeting of July 2nd and will revisit the need to have a meeting earlier in that holiday week, in about two weeks.

5. Fuel oil bids were received from the following vendors and opened at the meeting this evening:

Hartman Oil: lock in price on 35,500 gallons for town and school fixed at \$2.26

Downside option if below \$2.26 we can have it below that price plus \$0.13 per gallon

Palmer Gas: lock in rate on 35,500 gallons with a cap price of \$2.744 and a fixed price of \$2.49

Buxton Oil: lock in rate on 30,000 gallons \$2.299

Prepayment not necessary, downside protection cost 0.25 per gallon

Janvrin moved to accept the fixed price of \$2.26 from Hartmann Oil for the contract year of July 1, 2015 to June 30, 2016. Holmes Sr seconded and the vote was unanimously approved 3-0. The bids will be sent to the School District as well, as likely both agencies have to choose the same vendor for the volume pricing. Language needs to be included in the RFP next year that pricing must be good for at least 30 days as the Town and School governing body meetings are on different schedules.

6. Holmes Sr moved to approve the Yield Tax Warrant in the amount of \$1,115.51 on parcels 04-090, 04-091, and 04-092 owned by the Southeast Land Trust. Janvrin seconded and the vote was unanimously approved 3-0.

7. Selectmen reviewed a request from the Fremont School Board for withdrawal of all impact fees currently held for the purpose of payment on the last bond payment for the school expansion. Holmes Sr moved to approve the School Board's request and forward it to the Treasurer to be processed. Janvrin seconded and the vote was unanimously approved 3-0. Selectmen initialed and dated the School Board's request as approval. The entire package was forwarded to the Treasurer.

VIII. NON-PUBLIC SESSION NH RSA 91-A:3 II (c)

At 8:25 pm motion was made by Cordes to enter non-public session pursuant to NH RSA 91-A:3 II (c) to discuss a personnel matter. Janvrin seconded and the roll call vote was unanimously approved 3-0; Cordes – aye; Holmes Sr – aye; Janvrin – aye.

Heidi Carlson returned to the meeting at 9:20 pm.

With regard to the fire truck, the contract has been updated for a final amount of \$455,338 with payment terms as stated in the contract (including FOB Fremont NH). This is an overall savings of \$15,112 on the cost of the truck.

Holmes moved to enter a contract with KME Fire Apparatus in the amount of \$455,338 for the new fire truck with the specifications in the Department's binder dated April 10, 2015. Janvrin seconded and the vote was unanimously approved 3-0. Selectmen signed two sets of contract documents. Carlson will scan the contract and send it to KME parties and the Chief and Deputy on Friday morning. The Board thanked the taxpayers for making this long-awaited purchase possible.

Approved 06/04/2015

Selectmen discussed a draft paid time off policy for part-time hourly employees who work year round more than 20 hours per week, permanent, non-elected officials. The consideration at this time is for the calculation of paid hours off to be done base done the prior year average hours per week using a 52 week calculation January through December annually. The first year of implementation is planned to begin July 1, 2015 and the prior 52 week period will be used in year one, and in all subsequent years, the January 1 through December 31 annual calendar year period will be used for the calculation, considering the pay periods in that 52 week period.

The Board asked Carlson to send the policy off to Town Counsel for review. The overall cost of the added benefit will be small as many of these part-time people are not “replaced” when not in the office. The only exception is that the Building Inspector gets some coverage when he is out of the office, and part-time police officers who are actively scheduled for patrol will need to be replaced when on leave. Other staff such as clerical help, the Police Chief, and Detective Lieutenant, are not replaced when on leave.

The next regular Board meeting will be a work session, to be held on Thursday June 4, 2015 at 6:30 pm.

IX. ADJOURNMENT – With no further business to come before the Board, motion was made by Janvrin to adjourn the meeting at 9:30 pm

Respectfully submitted,

Heidi Carlson
Town Administrator